

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, July 18, 2023
7 p.m.

Supervisor Ault called the Regular Meeting of the West Manheim Township Board of Supervisors to Order on Tuesday, July 18, 2023, at 7:02 p.m., at the Municipal Building, 2412 Baltimore Pike, Hanover, PA 17331.

ROLL CALL: Present were Supervisors Ault, Franks, Hartlaub, Rynearson and Wetzel. Also, present were Township Manager Michael Bowersox, Township Engineer Cory McCoy from C. S. Davidson, Inc, Solicitor Dave Jones from Stock and Leader Attorneys at Law and Township Treasurer, Jennifer Thornton sitting in for Township Secretary, Shanna Smale. Not present was Township Secretary, Shanna Smale. A quorum was present.

ANNOUNCEMENT: An Executive Session was held to discuss personnel matters.

PUBLIC COMMENTS: Supervisor Ault asked if anyone present wanted to speak at this time and Mike Resetar of 12 Marianne Drive came forward on behalf of South Western Outlaws baseball program to discuss a proposal for the lower fields at the West Manheim Township Rec Park. He would like the board to consider putting the field back to the 90-foot base pads to provide a place for players thirteen and over to play. The Outlaws program would pay for the expenses to make the modifications and in return would like to be able to use the field two to three days a week and one day on the weekend. If approved they would like to start the project in the fall so that they would be ready to go in the spring with a thirteen and fifteen year old program.

Supervisor Rynearson explained that the fields were all booked between softball and soccer and it may be hard to accommodate these changes. Supervisor Ault stated that we need to accommodate all teams and it should be on a first come first serve basis. Supervisor Rynearson explained that the township does have a reservation time period to pay for the fall and spring seasons for the year and any new teams would have to wait for the submission period of October 15, 2023 to November 1, 2023 for the upcoming year.

APPROVAL OF MINUTES: Supervisor Rynearson made a motion to approve the Minutes of the Board of Supervisors Work Session meeting of June 20, 2023, seconded by Supervisor Wetzel. **Motion carried.**

DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Rynearson, seconded by Supervisor Ault. **Motion carried.**

CORRESPONDENCE: None

RECREATION BOARD REPORT: Supervisor Ault made a motion to approve the Recreation Board Report as submitted, seconded by Supervisor Rynearson. **Motion carried.**

SOLICITOR'S REPORT: Solicitor Dave Jones wanted to discuss the different options for collections on outstanding money owed to the township for sanitary sewer bills that he and Township Treasurer, Jennifer Thornton had been working on. Solicitor Jones stated that he believes a last chance letter would be the best action to move forward, if the resident does not pay by August 31, 2023, then Stock and Leader will begin the municipal lien process.

Supervisor Ault made a motion to accept the Solicitor's Report, seconded by Supervisor Rynearson. **Motion carried.**

ENGINEER'S REPORT:

- A. Authorization to proceed with 5-year streets plan.

Supervisor Ault made a motion to give C.S. Davidson the authorization to proceed with 5-year streets plan, seconded by Supervisor Franks. **Motion carried.**

- B. Authorization to submit the Act 537 Plan update Task Activity Report (TAR) to DEP.

Supervisor Rynearson made a motion to approve the authorization to submit the Act 537 Plan update Task Activity Report (TAR) to DEP, seconded by Supervisor Franks. **Motion carried.**

- C. Authorization to advertise for Impounding Dam Road Bridge S Replacement.

Supervisor Ault made a motion to approve authorization to advertise for Impounding Dam Road Bridge S (Box Culvert) Replacement, seconded by Supervisor Wetzel. **Motion carried.**

Supervisor Ault made a motion to accept the Engineer's Report, seconded by Supervisor Rynearson. **Motion carried.**

REPORTS:

- A. Monthly Budget Review – Treasurer's Report - June 2023
- B. Chief of Police, Monthly Activity Report – June 2023
- C. Public Works Report – June 2023
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – June 2023
- E. EMA Report – June 2023
- F. Code Enforcement Officer Report – June 2023
- G. SEO Report – June 2023

Supervisor Rynearson made a motion to accept Reports A-G as given, seconded by Supervisor Franks. **Motion carried.**

MANAGER'S REPORT: Michael Bowersox had nothing new to add to his submitted report (copy on file).

Supervisor Ault made a motion to approve the Manager's Report as given, seconded by Supervisor Hartlaub. **Motion carried.**

Old Business: None.

New Business:

- A. Adoption of Resolution #2023-08 West Manheim Township Emergency Operations Plan.

Supervisor Rynearson made a motion to adopt Resolution #2023-08 West Manheim Township Emergency Operations Plan, seconded by Supervisor Wetzel. **Motion carried.**

- B. Approval of disabled veteran tax exoneration for Donald Whatley for real property taxes that are due on or after April 29, 2023.

Supervisor Wetzel made a motion to approve the disabled veteran tax exoneration for Donald Whatley for real property taxes that are due on or after April 29, 2023, seconded by Supervisor Hartlaub. **Motion carried.**

- C. Appointment of Steve Harmon as the West Manheim Township alternate representative to the York County Stormwater Consortium Regional Committee.

Supervisor Ault made a motion to appoint Steve Harmon as the West Manheim Township alternate representative to the York County Stormwater Consortium Regional Committee, seconded by Supervisor Rynearson. **Motion carried.**

- D. Discuss authorization to draft ordinance regarding target shooting and Tannerite in West Manheim Township.

Supervisor Ault explained that the board is aware of a problem in our township and the board gives Solicitor Dave Jones permission to draft an ordinance regarding this issue to keep residents safe.

James Horak, 879 Impounding Dam Road spoke regarding his farm and continually having to mend his fences due to this issue, he also explained the ramifications of Tannerite explosions on his cattle. He asked the board to include areas of farming in their consideration of the new ordinance.

Carl Grubb, 717 Impounding Dam Road came forward to explain his own dealings with the person setting off the Tannerite and shooting near his home. He also wanted on record that he called 911 about this problem as well.

Tracy McCommon of 19 Nace Drive on behalf of Gayle Holmes of 165 Leppo Mill Road spoke about their issues since the Tannerite explosions and shooting started and the effects on their horses.

Subdivision Plans

A. PLANS TO BE APPROVED

Approval of Final Subdivision Plan for Prinland Heights – Phase 2 (review time expires 9/13/23)

John Runge of Gordon Brown & Associates came to speak to the board regarding Final Subdivision plans for Prinland Heights – Phase 2. He stated that he had brought signed plans, but rec fees still needed to be paid to the township and bonding needed to be secured.

Supervisor Ault said that as long as all conditions were met they could have final approval on the August 3, 2023, Work Session meeting agenda.

Supervisor Ault made a motion to table the approval of Final Subdivision Plan for Prinland Heights – Phase 2 (review time expires 9/13/23) until bonding was secured and all fees were paid to the township, seconded by Supervisor Wetzel. **Motion carried.**

B. EXTENSION REQUESTS PER DEVELOPER LETTERS:

1. Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 7/31/2023) to December 31, 2023.

Supervisor Ault made a motion to approve the extension request for Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 7/31/2023) to December 31, 2023, seconded by Supervisor Wetzel. **Motion carried.**

2. Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 7/31/2023) to December 31, 2023.

Supervisor Ault made a motion to approve the extension request for Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 7/31/2023) to December 31, 2023, seconded by Supervisor Wetzel. **Motion carried.**

C. ALL TO BE TABLED:

Oakwood Hills 69- Lot Preliminary Plan (Review time expires 9/21/2023)
Burkentine Fields – 310 Unit Preliminary Land Development Plan (Review time expires 10/31/23)

Supervisor Ault made a motion to table the following plans to the date shown, seconded by Supervisor Wetzel. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Supervisor Ault asked if anyone from the public wanted to speak to the Board members.

John Janney of 450 Musselman Road came forward to speak about shooting in the township and backstops. He finds bullets in his garage and on his property of fifteen acres and regularly hears shooting around his home. Would like the township to make a rule regarding backstop material used in target practice.

Supervisor Ault stated that the issue of target practice was discussed during Caucus and as soon as the township gets the ordinance in place regarding Tannerite which is the emergency right now, we can ratify the ordinance to include backstops.

Supervisor Wetzel mentioned that it was stated at the last Comprehensive Plan Committee meeting that our township density was too high regarding townhomes and apartments. Right now, we have townhouses at twelve units per acre and apartments are fifteen units per acre. It was recommended that we should have townhouses at eight units per acre and apartments at ten units per acre. Solicitor Dave Jones stated that this is all part of the comprehensive planning process to help with the township zoning ordinance going forward.

Supervisor Franks stated that the Police are the ones in charge if someone in the township gets shot and that the board is doing all that they can to make sure the community is safe.

Supervisor Rynearson wanted to know if you can regulate the distance of a backstop for target practice. Township Manager, Mike Bowersox said that if we adopt a standard, it will include distances.

Supervisor Ault stated that all the details will be ironed out and the township can move forward to keep all residents safe in the community.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, August 3, 2023, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Tuesday, August 15, 2023, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Comprehensive Plan Steering Committee Meeting – Tuesday, August 8, 2023, at 7 pm Planning Commission Meeting – Thursday, August 17, 2023, at 6 pm

ADJOURNMENT: Supervisor Ault made a motion to adjourn the meeting at 7:54 p.m., seconded by Supervisor Rynearson. **Motion carried.**

Respectfully,



Secretary